

**CULCHETH HALL SCHOOL**  
**MEANS TESTED BURSARIES SCHEME**

**Notes for Parents**

These notes are provided for the guidance of parents wishing to apply for the Means Tested Bursaries' Scheme.

This scheme is likely to be of interest to parents whose confirmed gross income is less than £25,000 per annum. Households with a confirmed gross income exceeding £50,000 per annum are unlikely to qualify for the bursary scheme. There is a sliding scale between the two bands.

On the basis of the information given in the Bursary Application Form, the school will assess whether the child for whom the application is made will be eligible and determine the parental contribution to school fees for that year.

**NB: Each Bursary is only awarded for ONE academic year. This will be reviewed at the end of that year.**

**DECLARATION CONCERNING VALIDITY OF INFORMATION**

Parents are advised that:

- a) If a bursary is applied for details of actual income with documentary evidence of that (e.g. Inland Revenue Form P60 or an appropriate tax assessment) will be required. Unless such information and documentation is provided your child will not be eligible for any assistance.
- b) If false information is provided in any particular, the school will disqualify any or all of the parents' children from remissions of fees under our bursary scheme.

The declaration on the form must be signed by both parents/guardians of the child for whom the application is made. If only one parent signs, the reason should be declared (e.g. divorced, separated, deceased, living overseas). **If parents are divorced or separated, relevant documentation to substantiate this must be submitted to the school bursar if requested.**

**INCOME**

Actual income should be declared for the **previous** financial year and estimated income for the **current** financial year. In the case of self-employed persons they must provide up to date accounts.

Gross income before tax from **all** sources, including any benefits, must be declared. Income arising outside the UK **must** also be included. No deductions should be made in respect of allowances, superannuation etc. contributions, donations direct to charities, mortgage interest and covenants.

We welcome applications from families who feel that their daughters would benefit from the education and development that Culcheth Hall School can offer. Bursary application forms are available from the Finance Office.